



Arkansas Medical Staffing, LLC LPN Job Description

The job description statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified.

Working Relations

Position Reports to: Charge Nurse/Nurse Manager

Position Supervises: Nursing Aides, Technicians, and Unit Secretary

Interpersonal Relationships: As a representative of Arkansas Medical Staffing, LLC, all comments, attitudes, actions, and behaviors have a direct affect on the facility's image and perceptions of quality service. Interaction with patients, families, physicians, referral sources, affiliating schools, visitors, volunteers, co-workers, supervisors, vendors, etc, must be in a manner that is friendly, supportive, courteous, respectful, cooperative and professional. This should promote an atmosphere of teamwork, this is congruent with Facility standards and guidelines to promote positive relations.

Populations Served: The position involves direct patient care for adolescents through geriatrics and pediatrics and a case by case basis. Sub-acute experience is not required for this position. Age specific experience and/or special training and/or expertise is not required to serve this population.

Position Purpose: The Licensed Practical Nurse (LPN/LVN) is responsible for the provision of nursing care to meet identified patient outcomes, and to achieve the goals of the facility as directed by the Registered Nurse.

Position Requirements

Licenses or Certification: Current licensure in the State of Arkansas (or compact state on assignment in Arkansas) successful completion of Basic Cardiac Life Support, I.V. certification (as required by facility)

Total Education, Vocational, Training and Experience: (minimum requirements of candidate) Current licensure in the State of Arkansas (or compact state). At least one year experience in comprehensive medical/surgical and/or long-term care setting preferred.

Skills and Abilities:

1. Ability to correlate clinical data with patient's medical and nursing care.
2. Ability to set priorities
3. Ability to provide direction to others that is clear, concise and promotes efficiency on the unit.
4. Ability to communicate well with patients, families, co-workers, etc.
5. Ability to recognize the need for medical interventions.

Machines/Equipment used: Clinical equipment used for patient care, including but not limited to suction machine, patient lift, IV pumps, accucheck. Office equipment: computer, Xerox and fax machines.

Environmental Conditions: Indoors in a climate-controlled environment. Patient care environment with potential exposure to unpleasant odors, to blood/body fluids which may carry infection to infectious disease and to chemical hazards. Occasional exposure to outdoor climate.

Universal Precautions: Universal precautions will be observed in order to prevent contact with blood or other potentially infectious materials. Under circumstances in which differentiation between body fluids types is difficult or impossible, all bodily fluids shall be considered other potentially infectious materials. All blood or other potentially infectious materials will be considered infectious regardless of the status. The category shown below is designed to communicate the list of exposure for this particular position.

Category: Tasks that involve exposure to blood, body fluids or tissues. These body fluids include blood, wound drainage, pulmonary secretions, urine, feces, semen, vaginal secretions and vomit. Personal protective equipment (gowns, gloves, mask or eye protection) is a must.

The employee must have the ability to perform essential functions without posing a “direct threat” in the work place.

Physical Requirements:

1. Good visual acuity.
2. Ability to lift/transfer patients in excess of 100 pounds, which may require pushing, pulling and essentially utilizing a full range of body movements.
3. Ability to stand, walk, stoop, kneel, crouch and/or crawl.
4. Ability to reach, grasp, use fine finger movement and feel fine sensation to discern temperature, texture, size and shape.
5. Ability to speak and hear.

I have read and understand this job description

Employee Signature _____ Date _____